



Hartford Union High School District

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Hartford Union High School District seeks qualified candidates for two (2) Commons/Lunch Supervisor positions.

Hartford Union High School is one of ten union high schools in the state of Wisconsin, providing a comprehensive high school education to approximately 1400 students in grades 9-12. Located 40 miles northwest of Milwaukee, we offer the serenity of a rural setting, the advantages of a suburban high school, and close proximity to the cultural, educational and entertainment opportunities of an urban city. The Board of Education, staff, students, parents, and community members are committed to helping students discover their passions, achieve high academic goals, and contribute to a global society.

Position:

Commons/Lunch Supervisor - Part-Time
Hartford Union High School
2 hrs/day - 10:30 am to 12:30 pm
Pay Code 1 (\$11.77 per hour)

Responsibilities:

The Commons Supervisor/Lunch supervisor will monitor students who flow in and out of the lunchroom to make sure the cafeteria remains a safe, calm and respectful environment. They observe and rectify any inappropriate behavior, including foul language, bullying, arguments, fights, or excessive playing. Supervisors also monitor the room closely to avoid potential health risks, such as allergic reactions, choking and food spills. If seats are assigned, lunchroom supervisors also make sure students sit where they belong. After the meal, supervisors assist with cleaning of the lunchroom, and, in some cases, rearrange or put away the furniture. In addition, supervisors watch the exits to make sure students don't leave the room without permission.

Requirements:

Minimum education qualifications include a High School Diploma or general education degree (GED).
Experience in an education setting or with high school aged students preferred.
Good inter-personal, communication, and phone skills.

To apply for the position, please submit all required application materials through the WECAN website (<https://services.education.wisc.edu/wecan/staff/login/form2.cfm>) or contact Kailey Anderson with questions at (262) 670-3200.

The Richfield School District allows approved organization to distribute information for parents and students. The opinions and/or views expressed in this information are not necessarily those of the School District or its personnel.